



YASEEN SHAFIQUE

SALES REPRESENTATIVE

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ABOUT ME

Currently working as Sales Representative **Abbott Laboratories**. I have done B.COM from Jinnah Commerce College Havelian. and I have worked on Multiple Position on Different Companies Located in Islamabad. I have Good Communication Skills & Writing Skills as well.

Certifications

6 months "Office Automation" Course

Skills

MS Office

Technical Writing

Customer Handling

Good Speaking

Experience

SALES REPRESENTATIVE - (2020 – Present)

Abbott Laboratories

Job Duties:

- Assess clients needs and present suitable promoted products
- Provide product information and deliver product samples
- Keep accurate records and documentation for reporting and feedback
- Assesses customers' needs and recommends and explains goods and services to them
- Acquires and updates knowledge of employers' and competitors' goods and services, and market conditions.

SALES REPRESENTATIVE (2016 – 2020)

UDL Distribution

- Representing and Promoting Products
- Maintaining positive business and customer relationship
- Monitor competitor activity and competitors' products
- Plan work schedules and weekly and monthly timetables with the area sales

B.COM (2013 - 2014)

Jinnah Commerce Havelian

SSC-Arts (2011-2012)

Govt High School Nagri Bala, Abbottabad

|| Matriculation (Arts)