

# Tahir Liaqat

## Camp Manager

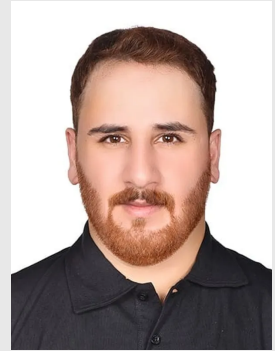
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📍 International City, Dubai

🚗 LTV - Manual

🇵🇰 Pakistan



### PROFILE

Highly experienced Camp Manager with a proven track record in overseeing the day-to-day operations of camp facilities, ensuring a safe, enjoyable, and enriching experience for campers. Proven purchasing experience with the ability to negotiate contracts, manage inventory, and optimize costs while maintaining quality standards.

### PROFESSIONAL EXPERIENCE

July 2017 – June 2021      **Site Technology Gulf Construction**, Camp Boss/Purchasing Officer  
Abu Dhabi, UAE

June 2021 – present      **Nantong Construction Group**, Camp Manager  
Dubai, UAE

### EDUCATION

2013 – 2015      **Matriculation**

### JOB RESPONSIBILITIES

#### Staff Management

Manage and supervise camp staff, including hiring, training, scheduling, and evaluating performance.

#### Budget Management

Manage the camp's budget, including financial planning, procurement, and cost optimization.

### **Facilities Maintenance**

Coordinate the maintenance and repair of camp facilities, equipment, and infrastructure.

### **Transportation Coordination**

Coordinate transportation logistics for campers and staff, including pick-up, drop-off, and field trips.

### **Quality Assurance**

Monitor the quality of camp programs and services to ensure that they meet the camp's standards and expectations.

### **Inventory Management**

Manage and maintain an inventory of camp supplies, equipment, and resources.

### **Communication**

Serve as the primary point of contact for campers, parents, staff, and other stakeholders. Address inquiries, concerns, and feedback promptly and effectively.

### **Reporting**

Prepare and submit regular reports on camp operations, financial performance, and other relevant metrics.

## **LANGUAGES**



- |         |      |        |         |
|---------|------|--------|---------|
| English | Urdu | Arabic | Punjabi |
|---------|------|--------|---------|

## **SKILLS**



- Leadership and Management • Communication and Interpersonal Skills  
Problem Solving and Decision Making • Organizational Skills • Safety and Compliance